

# Dashir Management Services, Inc.

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## River Valley School District

November 2022

### Custodial / Maintenance Report

#### Training Conducted

The OSHA required safety training on Material Safety Data Sheet was completed for the month of October.

#### Inspections

- Lifts and elevator inspections were completed. MS lift - they want the phone to dial 911 but Sauk County said it rings to dispatch as it should. Still working to resolve this issue.
- Fire alarm inspection at the high school has been completed. They are recommending that we replace the annunciator panel by the main entrance and the main control panel. The panel issues have been resolved. Door by the custodial room no longer rubs on the floor.

#### Progress on Projects

- The soccer concession stand is being re-sided by the woodshop class. The soccer press box will be re-sided next spring.
- Cut the old water line (not being used) on the concrete pad behind the stadium press box. Will be building a small shed to put on the concrete pad for extra storage.
- Old mats from the old gym at the high school are currently being replaced. Waiting for the correct shipment to arrive. No new updates for when the correct mats will be coming.
- Continue requesting estimates for future replacement of some plumbing at high school that is in poor condition.
- Received an estimate for a chain link fence to go around the playground at ELC. This is on hold for now.
- Continued daily disinfecting of all schools.
- Replaced the water heater and expansion tank at the early learning center.
- All of the library furniture has arrived and in the library.
- Working on replacing boards that have holes in them on the large trailer.
- Obtained estimate for updating the heater in the high school greenhouse. Installation scheduled for the month of November.
- Replaced control board in greenhouse. The “newly installed” control board wouldn’t allow the heater to turn off.
- Obtained estimates for replacing metal handrails and patching concrete stairs. This will be performed in-house next spring.
- Will be replacing two fans in the west gym at the high school. Waiting for the fans to arrive.
- Ordering a new motor for the staff bathroom at the high school. Motor is frozen.
- Working on estimates for new exhaust fans at the ELC, ELEM, and MS.
- Bassett to replace VFD for pump 1. Installation scheduled for the month of November.
- Bassett to replace VFD for AHU 1 at the high school. Installation scheduled for the month of November.
- Have estimates for switching coolers and freezers from R22 to R34. Will proceed as needed.
- Drainage ditch behind the softball field has been dug out and reseeded.
- New back stop being installed behind the softball field.
- Replacement of high school exhaust fans is completed.

### **Progress on Projects Continued**

- Work is completed on the newly added family restroom at the high school near the west gym.
- Starting to prepare for a family restroom to be added to the middle school.
- Will be resealing the middle school penthouse roofs that have started leaking. Have ordered the roof coating.
- Have started filling in low spots with soil and grass seed. When complete will add delineator poles around the elementary boulevard.
- The elevator at the high school is being worked on at this time. The company that works on it is uncertain what is causing the issue.
- Repaired some of the sidewalk drains at the high school.
- Replacing some benches in locker rooms that have broken.

### **Comments**

Thank you for your time. If you have a question or concern, please feel free to let me know.

Respectfully Submitted,  
Jeni Meuer  
Facility Manager